

Protocol

Present

Caroline Björnerås (AE), Anna Drews (MEMEG), Katarina Koruza (MCBU).

1. Start of meeting

9:10

2. Choosing secretary

Chair of meeting: Anna Drews

Secretary: Caroline Björnerås

Minutes approving person: Katarina Koruza

3. Approval of agenda

The agenda was approved.

4. Minutes from the last meeting

The minutes from last meeting were approved.

5. Announcements

Anna announced that the Excel spreadsheet with information about prolongation will soon be on the Internal staff webpage.

Caroline announced that the NDR elections will be held on the 29th of May. There are still many vacant PhD student representative positions in various boards. BDR will inform PhD students about that NDR are in need of active participants.

6. Organization of the dropbox folder

Katarina has started organizing the BDR dropbox folder. BDR decided to continue with this work during the next meeting.

7. Permanent reminders

a. September - call for nominations of spring guest lecturer

b. Early spring - check with current PhD-representatives in the various organs if they want to keep their positions, and if not call for new representatives and nominate these for election through NDR. Elections take place in April/May with a change-over in positions in July.

c. After NDR elections – update lathunden with information for all new PhD students and the information for new foreign PhD students.

d. January and September – after scheduling the coming semester's meetings, invite the prefect and the vice prefect to join one of meetings.

The prefect and the vice prefect will be invited to a meeting beginning of next semester. The meeting dates for autumn 2017 will be decided during the next BDR meeting and an invitation will be sent out to the prefect and vice prefect after that.

BDR discussed some issues that could be brought up during the meeting with the prefect and the vice prefect. These included the difficulties in finding PhD student representatives for the various boards at the department, the somewhat unclear role of the examiner, and the heavy teaching load on some PhD students.

9. Other issues

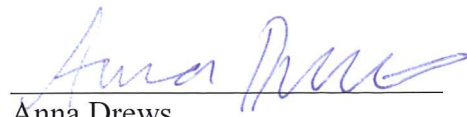
BDR is planning on organizing a PhD-student event (potentially a BBQ) at the start of the semester in September. This will be discussed further at the next BDR meeting in June.

10. Next meeting

Next meeting will be 8th of June 2017 at 9:00.

11. Meeting closed

09:50



Anna Drews
Chair of meeting



Caroline Björnerås
Secretary



Katarina Koruza
Minutes approving person