

Biologiska doktorandrådet (BDR)
2016-03-21

Protocol

Present:

Markus Fröjd (MCBU), Katarina Koruza (MCBU), Suzan Mansourian (FZ), Pablo Salmón (EE), Elin Videvall (MEMEG).

1. Start of the meeting

9:05

2. Choosing secretary

Chair of meeting: Elin Videvall

Secretary: Pablo Salmón

Minutes approving person: Markus Fröjd

3. Approval of agenda

The agenda was approved without any major modifications.

4. Minutes from the last meeting

The minutes from the last meeting were approved.

5. Announcements

April 19th will be the election meeting from 12:00 to 14:00h.

William Sidemo Holm will not continue as a representative from Biodiversity Unit. The position is open now for any other PhD student at that unit and the future representative will start next semester.

6. Information regarding ISP and ISP workshop

We discuss that is too late for a workshop about how to complete the ISP as almost all PhD students have already done it. Having a template or a filled ISP as an example in the webpage will be useful. If it is not possible giving one during the Department Introductory course will be an alternative.

7. Updates of the guide for PhD students

In the next meeting we will check what has to be updated in the PhD book and which changes should or not should be done. The different sections in the book will be divided between the BDR members to facilitate this task.

8. Permanent reminders

- a. January - call for nominations of autumn guest lecturer
- b. Early spring - check with current PhD-representatives in the various organs if they want to keep their positions, and if not call for new representatives and nominate these for election through NDR. Elections take place in April/May with a change-over in positions in July.
- c. After NDR elections – update lathunden with information for all new PhD students and the information for new foreign PhD students.
- d. January and September- after scheduling the coming semester’s meetings, invite the perfect and the vice perfect to join one of the meeting.

Point *d* will be discussed next BDR meeting.

9. Other issues

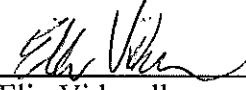
We discussed that there should be more clear information about the extension that is possible to obtain through departmental duties (e.g. being representative in various board). It is also discussed the possibility of other ways to get tack of these hours e.g. a web app or similar. We concluded that we need more information about this topic and it is suggested to talk first with Carin Jarl-Sunesson.

10. Next meeting

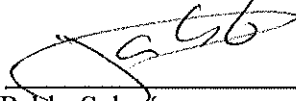
Next meeting was temporarily set for 9:00h on the 11th of April at the Biology Building.

11. Meeting closed

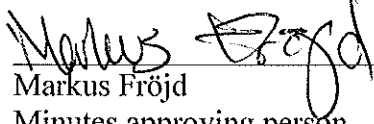
9:56



Elin Videvall
Chair of meeting



Pablo Salmón
Secretary



Markus Fröjd
Minutes approving person