

Protocol

Present

Suzan Mansourian (FZ), Caroline Björnerås (AE), Anna Drews (MEMEG), Linus Hedh (EE), Elsa Call (BD).

1. Start of meeting

9:05

2. Choosing secretary

Chair of meeting: Caroline Björnerås

Secretary: Anna Drews

Minutes approving person: Linus Hedh

3. Approval of agenda

The agenda was approved.

4. Minutes from the last meeting

There are no minutes from last meeting; we are trying to locate them.

5. Announcements

No announcements were made.

6. Guide for PhD students

The updated version of the guide is almost done. We are missing a few updated descriptions of the various boards. Caroline will send an email to remind the persons responsible for this. Currently the guide can be found in two places, on the Internal Biology homepage under the heading Doctoral student handbooks and student unions and on BDRs homepage.

7. Guest speaker

The first choice for this spring guest lecture is Peter and Rosemary Grant. Linus have contacted them and they are interested in coming to Lund. We have found a date that works, the 30th of March. However, there are some budget issues since the Grants are older and have back problems they would prefer seats with more space and hence the tickets are more expensive. Linus have made a preliminary budget and we are investigating the possibility of expanding the budget.

8. Permanent reminders

a. September - call for nominations of spring guest lecturer

b. Early spring - check with current PhD-representatives in the various organs if they want to keep their positions, and if not call for new representatives and nominate these for election through NDR. Elections take place in April/May with a change-over in positions in July.

c. After NDR elections – update lathunden with information for all new PhD students and the

information for new foreign PhD students.

d. January and September – after scheduling the coming semester’s meetings, invite the prefect and the vice prefect to join one of meetings.
We will try to schedule this meeting in the spring.

9. Other issues

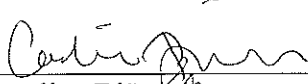
We briefly discussed the content of the different home pages under internal biology that concern PhD students and the possibility of adding more information. We realized that some information regarding BDR is incorrect. For example the representatives have not been updated. We will contact Inger about this and for the future we need to remember to do this when the representatives changes. Under the heading General Curricula and Individual Study Plans an example of how to fill out the individual study plan can be found.

10. Next meeting

Next meeting will be 16th of January 2017 at 9:00.

11. Meeting closed

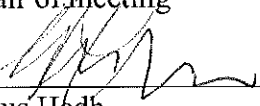
09:40



Caroline Björnerås
Chair of meeting



Anna Drews
Secretary



Linus Hedh
Minutes approving person