

## **Protocol**

### **Present**

Caroline Björnerås (AE), Anna Drews (MEMEG), Katarina Koruza (MCBU), Daphne Dafne Ram (BD).

### **1. Start of meeting**

9:10

### **2. Choosing secretary**

Chair of meeting: Katarina Koruza

Secretary: Anna Drews

Minutes approving person: Caroline Björnerås

### **3. Approval of agenda**

The agenda was approved.

### **4. Minutes from the last meeting**

The minutes from last meeting was approved.

### **5. Announcements**

FUN announced that there is now, or soon will be, an excel sheet where you can see exactly how much prolongation you get for various boards. It can be found on the Internal staff page.

### **6. Guest speaker 2017 feed back**

The lecture by Peter and Rosemary Grant seem to have been a success with many attendants and Peter and Rosemary seemed very happy with their visit to Lund. There are a few things we should keep in mind to next year: We should have some kind of priority seating for PhD-students to make sure they can attend the lecture. Both the discussion group and the dinner were nice. Eight people attended the dinner which seem to a good maximum for coming years so that everyone get a chance to speak to the invited guest.

### **7. Permanent reminders**

a. September - call for nominations of spring guest lecturer

b. Early spring - check with current PhD-representatives in the various organs if they want to keep their positions, and if not call for new representatives and nominate these for election through NDR. Elections take place in April/May with a change-over in positions in July.

We should talk to the PhD-students in our units and see if any of them wants to join the different boards. However, it is not completely clear which boards need new people and we are looking into this.

c. After NDR elections – update lathunden with information for all new PhD students and the information for new foreign PhD students.

d. January and September – after scheduling the coming semester's meetings, invite the prefect and the vice prefect to join one of meetings.

We discussed which possible question we would like to discuss with the prefect and the vice prefect and decided to bring this up at next meeting.

## 9. Other issues

We need to organize the dropbox folder, there are a few things that should be updated and we need to divide the work. For starting Katarina is organizing the minutes folder.

We have gotten a question from the board game group if we could sponsor them with some money and although we think this is a very nice idea we do not have the money to do so.

We also discussed the various sport activities, such as football, floorball and badminton, which are organized at the department and the best way to inform all PhD-students that these activities exist and how to join them.


Lastly, we discussed the possibility of organizing a PhD-student event at the start of the semester in September, perhaps a barbeque.

## 10. Next meeting

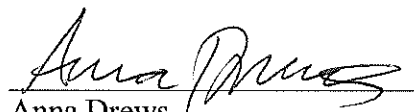
Next meeting will be 11<sup>th</sup> of May 2017 at 9:00.

## 11. Meeting closed

10:00



Katarina Koruza  
Chair of meeting



Anna Drews  
Secretary



Caroline Björnerås  
Minutes approving person